

**基督教佈道中心**  
**樂富幼稚園**  
**2019 /20學年幼兒班(K1)入學申請注意事項**

**一、索取申請表格方法 (不設申請表限額)：**

1. 於本幼稚園網頁下載。
2. 親臨本幼稚園索取。

**二、派發申請表格時段：**

1. 日期：2018年10月2日(星期二)至31日(星期三)
2. 時間：星期一至星期五           上午9時至下午5時  
          10月6日(星期六)           上午9時至下午12時

**三、遞交申請表格 (不設限額收取入學申請表)：**

1. 日期：2018年10月2日(星期二)至31日(星期三)
2. 時間：星期一至星期五           上午9時至下午5時  
          10月6日(星期六)           上午9時至下午12時
3. 遞交方法：親臨至本幼稚園遞交申請表格(須連同所需文件，包括身份證明文件)。
4. 報名費：港幣40元正(於遞交申請表格時一併收取)，無論申請成功與否，報名費概不退還。

**四、申請「2019 /20幼稚園入學註冊證」：**

1. 「2019 /20幼稚園入學註冊證」會於本年9月開始接受申請，屆時教育局會公佈申請細則，並會在教育局網頁(加入教育局網頁結連)上載詳情。

**五、收生準則：**

1. 報讀學生的兄弟姊妹現正在本幼稚園就讀、畢業生的弟妹或子女、教職員子女都會獲優先考慮。
2. 報讀學生之面試表現。
3. 如申請全日班學位，有家庭需要的申請人可獲優先考慮。
4. 惟由於學位所限，並非所有符合優先考慮的申請人均會獲取錄。

**六、面見安排：**

1. 本幼稚園會安排面見所有申請入讀幼兒班的兒童。
2. 面見將於2018年11月17日進行，本幼稚園會先以電話通知家長確實日期。
3. 於面試當天，校長會向家長簡介學校辦學理念及教育特色等。
4. 教師會以兩人一組接見學生，以個別及小組形式進行，而家長須陪同兒童參與面見。

## 七、取錄結果公佈：

本幼稚園將於2018年12月20日前以郵遞方式通知家長幼兒班取錄結果。

## 八、註冊安排：

1. 正選生：家長須於2019年1月10日至12日(「統一註冊日期」)內的指定時間到本幼稚園辦理註冊手續，並須提交「2019 /20幼稚園入學註冊證」正本及繳交註冊費。
2. 備取生：本幼稚園會發出通知，請家長於指定日期到本幼稚園辦理註冊手續，並須提交「2019 /20幼稚園入學註冊證」正本及繳交註冊費。
3. 家長請留意，如未能在指定的註冊日期提交有效的註冊文件，本幼稚園或未能為獲取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊證。
4. 2019/20學年的註冊費為港幣970 (半日班) /1,570元正 (全日班)。若家長於註冊後決定為子女轉校，請以書面通知本幼稚園。本幼稚園會退回相關註冊證，惟註冊費將不獲退還。家長在取回註冊證後，本幼稚園亦不會再為該兒童保留學位。

如有任何疑問，可致電2338 8236向本幼稚園查詢。

Christian Evangelical Centre Lok Fu Kindergarten  
Information on Admission to K1 Classes in the 2019/20 School Year

**I. Collection of Application Forms (No quota):**

1. Download from school website.
2. Obtain from school in person.

**II. Distribution Period:**

1. Date: 2 /10 / 2018 (Tuesday) to 31 /10 / 2018 (Wednesday)
2. Time: 9a.m. to 5p.m. (Mondays to Fridays)  
9a.m. to 12p.m. (6 /10 Saturday)

**II. Return of Application Forms (No set quota for the kindergarten):**

1. Date: 2 /10 / 2018(Tuesday) to 31 /10 / 2018 (Wednesday)
2. Time: 9a.m. to 5p.m. (Mondays to Fridays)  
9a.m. to 12p.m. (6 /10 Saturday)
3. Return method:  
Submit the application form in person, together with the documents required (including identity document).
4. Application fee (if applicable):  
HK\$40 will be collected together with the application form. The application fee is non-returnable whether the application is successful or not.

**III. Application for the “2019 /20 Registration Certificate for Kindergarten Admission” :**

1. Parents are required to submit an application for the “2019/20 Registration Certificate for Kindergarten Admission” (hereafter referred as “2019/20 RC” ) to EDB **from September to November 2018**. The “2019/20 RC” will be open for applications in September 2018 and EDB will announce and upload the details of application onto EDB’ s website (link to be inserted) in due course.

**IV. Admission Criteria:**

1. Interview performance.
2. The applicant with sibling(s) currently studying in the kindergarten will be given due priority consideration.
3. The applicant from families in need will be given due priority consideration when applying for whole day classes.

4. As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.

**V. Interview Arrangements:**

1. The kindergarten will arrange interviews for all applicants.
2. Interviews will be conducted on 17 November 2018.
3. Group and/or individual interviews will be arranged.
4. Parents should accompany their child for the interview.

**VI. Announcement of Admission Results:**

We will inform parents of the K1 admission results before 20 December 2018 by post.

**VII. Registration Arrangements:**

1. Successful applicants: Parents should complete the registration procedures for their child from 10 to 12 January 2019 ( “Centralized Registration Dates” ) by submitting the original of the “2019/20 RC” to the kindergarten and paying the registration fee.
2. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2019/20 RC” to the kindergarten and pay the registration fee.
3. Please be reminded that if parents cannot submit the “2019/20 RC” during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
4. The registration fee for 2019/20 K1 place is HK\$970 (half day) / 1,570 (whole day) . Should parents decide to change school after registration, please notify the kindergarten in writing. Upon obtaining the “2019/20 RC” , the kindergarten will no longer keep the school place for the child.

**For any enquiry, please call us on 2338 8236.**